

MINUTES

Committee:	Medical Advisory Committee						
Date:	June 8 th , 2023	Time:	8:08am-9:12am				
Chair:	Dr. Mark Nelham	Recorder:	Alana Ross				
Present:	Dr. Bueno, Dr. Chan, Dr. Joseph, Dr. Kelly, Dr. Lam, Dr. Nelham, Dr. Patel, Dr. Ondrejicka, Dr. Ryan, Heather Klopp, Jimmy Trieu, Matt Trovato, Adrianna Walker, Michelle Wick, Dr. Hammond						
Regrets:	Heather Zrini, Dr. McLean						
Absent:							
Guests:	Shari Sherwood						
1	Call to Order / Welcome						
1.1	<ul style="list-style-type: none"> Dr. Nelham welcomed everyone and called the meeting to order at 8:08am 						
2	Guest Discussion						
3	Approvals and Updates						
3.1	<u>Previous Minutes</u> <ul style="list-style-type: none"> Approval / Changes <ul style="list-style-type: none"> None <p><i>MOVED AND DULY SECONDED</i> <i>MOTION: To accept the May 11th, 2023 MAC minutes. CARRIED.</i></p>						
4	Business Arising from Minutes						
4.1	<u>CT Scanner:</u> <ul style="list-style-type: none"> Waiting to hear from Foundation re funding letter 						
4.2	<u>HyperCare:</u> <ul style="list-style-type: none"> Report circulated; team in place to develop onboarding processes, etc.; comprised of primary care, hospital and physician champions and advisor <ul style="list-style-type: none"> Migration has been completed and guidelines have been developed for cross-sector communication Interested Physicians will be sent packages including agreements from the HyperCare Service Provider (HINP); agreements must be completed and returned to the OHT to receive licensing Contact is ohr@hpaohr.ca 						
4.3	<u>Electronic Medical Record:</u> <ul style="list-style-type: none"> OneChart <ul style="list-style-type: none"> A number of departments are now utilizing electronic documentation, i.e., nursing, social work, physiotherapy, etc., which can be found in the Document section; changes include that availability of more specific information about the patients Reviewed details of how charts will look; it is a big change in the way staff document, however, it is moving along well Discussed Phase II, eta unknown; cost of licensing <table border="1" data-bbox="240 1591 1479 1667"> <tr> <td><u>Action:</u></td> <td><u>By whom / when:</u></td> </tr> <tr> <td> <ul style="list-style-type: none"> Arrange review of documentation with physicians </td> <td> <ul style="list-style-type: none"> Sherwood; June </td> </tr> </table>			<u>Action:</u>	<u>By whom / when:</u>	<ul style="list-style-type: none"> Arrange review of documentation with physicians 	<ul style="list-style-type: none"> Sherwood; June
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<ul style="list-style-type: none"> Arrange review of documentation with physicians 	<ul style="list-style-type: none"> Sherwood; June 						
4.4	<u>Dedicated US for US Guided IV Starts:</u> <ul style="list-style-type: none"> No new information 						
5	Medical Staff Reports						
5.1	<u>Chart Audit Review:</u> <ul style="list-style-type: none"> Changing process <ul style="list-style-type: none"> Auditing process is becoming obsolete, as it is being taken into account in the EMR; restructuring of the reporting process to MAC will be made for the Fall 						

5.2	<p><u>Death Audit Review:</u></p> <ul style="list-style-type: none"> No discussion 	
5.3	<p><u>Infection Control:</u></p> <ul style="list-style-type: none"> Discussed recent change to masking requirements; patients continue to be required to wear a mask with respiratory infection and in the ER area <ul style="list-style-type: none"> Respiratory virus reporting continues 	
5.4	<p><u>Antimicrobial Stewardship:</u></p> <ul style="list-style-type: none"> This committee is pending establishment at SHHA 	
5.5	<p><u>Pharmacy & Therapeutics:</u></p> <ul style="list-style-type: none"> New Pharmacy Tech on board at SHHA - Catherine 	
5.6	<p><u>Lab Liaison:</u></p> <ul style="list-style-type: none"> Dr. Nicola McLean is stepping back from the Lab Liaison, however it is important to remain engaged in this committee in order to protect SHHA from having the Lab downgraded <ul style="list-style-type: none"> There is a new machine coming; looking at expanding services 	
5.7	<p><u>Board Risk, Utilization and Quality Committee:</u></p> <ul style="list-style-type: none"> Looking for physician assignment to each portfolio, and to have meeting schedules in place six months prior so physicians can arrange attendance; current Ad Hoc process for committee meetings makes it difficult for physicians to commit <ul style="list-style-type: none"> Must establish proper reporting requirements to and from committees 	
	<p><u>Action:</u></p> <ul style="list-style-type: none"> Committees to establish regular meeting schedules Physicians to schedule committee commitments Review ROP targets 	<p><u>By whom / when:</u></p> <ul style="list-style-type: none"> Committee Leads; To be established by Sep Physicians; ongoing Nelham; Jun/Jul
<p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve the Medical Staff Reports as presented for the June 8th, 2023 MAC Meeting. CARRIED.</u></p>		
6	<p>Other Reports</p>	
6.1	<p><u>Lead Hospitalist:</u></p> <ul style="list-style-type: none"> Staffing is good for June, however, gaps remain for the summer; SHHA physicians will ‘divide and conquer’ to fill the shifts <ul style="list-style-type: none"> Currently no hospital top ups on the funding payments There continues to be a lot of turnover Appreciation extended to Dr. Chan for being the ‘unofficial’ recruiter <ul style="list-style-type: none"> Competition is high in regards to recruiting and what other hospitals can pay Many hospitals are looking for coverage in a number of areas, and physicians continue to cover too many areas and are being spread too thin AMGH is in the process of establishing a Hospitalist model 	
	<p><u>Action:</u></p> <ul style="list-style-type: none"> Looking for coverage of Walk In Clinic shifts; Dr. Ryan to discuss with Dr. Lam 	<p><u>By whom / when:</u></p> <ul style="list-style-type: none"> Dr. Ryan / Dr. Lam; Today
6.2	<p><u>Emergency:</u></p> <ul style="list-style-type: none"> Looking for continued funding of ER Locum Program Discussed length of time patients are remaining in ER Discussed current inpatient and orphan coverage process in place at AMGH; responsibility rotates through the physicians (ROTA) Reviewed use and support of AIRVO <ul style="list-style-type: none"> Requires intense resources, i.e., ICU Level 2 and increased nursing care, which is currently not available at SHHA, or at AMGH; these patients must be transferred out via CritiCall to higher level acuity facilities CEO is in the process of setting up a meeting with Emily Christoffersen at OH to discuss establishment of 2 ICU beds at SHHA <ul style="list-style-type: none"> Funding would come with the beds, however, concern remains for night shifts, weekends and current resources; may consider capital request to support this 	

	<ul style="list-style-type: none"> ▪ Looking for Administrative support in this process ○ There is a noted surge of ICU patients within Huron County due to continue closures; concern for availability of resources ○ Dr. Nelham will escalate discussion around cost of keeping patients outside of scope that is available at the hospital to the HHS Common Board in June <ul style="list-style-type: none"> ▪ It was suggested not to admit these patients if expected for more than a 24hr stay, as it is easier to transfer out patients that are not admitted; this process will change when ICU bed are established ○ Dr. Nelham will be discussing development of an ongoing, uniform transfer process with AMGH in order to support Airvo patients in the ICU; new vent can be moved with the patient <ul style="list-style-type: none"> ▪ Relationship development; Dr. Nelham has reciprocated that AMGH can call on SHHA for assistance when needed • CEO and CNE are in the process of establishing another meeting with OHW to discuss the continued decline of the ED situation in Huron County; OHW is aware of the rapid decline • COO clarified that there is language stated in the HSAA that hospitals must maintain their designated levels of service or funding must be reallocated; he is working with the Ministry on reallocation of funding to our EDs which have remained open • EMS <ul style="list-style-type: none"> ○ Any issues with EMS must be documented and forward to Ms. Walker for follow up in order to prevent situations from recurring • Dynamic Simulation <ul style="list-style-type: none"> ○ Company can provide ½ or whole day presentation; limited interest shown at this time, expects to revisit in the Fall; looking for an ACLS equivalent 	
	<p><u>Action:</u></p> <ul style="list-style-type: none"> • Follow up with Criti-Call around transference of Airvo patients • Discuss Airvo, ICU bed situation with Board • Discuss establishment of transfer process of Airvo patients to AMGH ICU • Add Airvo discussion to next Agenda • Circulate another survey re interest in Dynamic Simulation and determine associated costs and details 	<p><u>By whom / when:</u></p> <ul style="list-style-type: none"> • Wick; This week • Nelham; Jun • Nelham; Jun • EA; Sep • Dr. Ryan; Jun
<p>6.3</p>	<p><u>Chief of Staff Report:</u></p> <ul style="list-style-type: none"> • Gala was wonderful and a great success; Dr. Nelham encouraged all physicians to submit their share of the \$10K commitment to the SHHF • MSA is scheduled for June 30th at Dr. Ryan’s house; will have a short meeting and then social time 	
	<p><u>Action:</u></p> <ul style="list-style-type: none"> • Determine and communicate details of MSA meeting on June 30th 	<p><u>By whom / when:</u></p> <ul style="list-style-type: none"> • Dr. Ryan; This week
<p>6.4</p>	<p><u>President & CEO Report:</u></p> <ul style="list-style-type: none"> • Summer locum funding has been extended to end of September • Province commitment of \$1.1B to healthcare; shares unknown at this time • There is an additional \$200M that is currently being determined for distribution, possibly to the Small, Rural and Northern Hospital Network and Diagnostic Imaging 	
<p>6.5</p>	<p><u>CNE Report:</u></p> <ul style="list-style-type: none"> • Discussed Regional Repatriation Agreements; hospitals are to take patients back within 24hrs • Nursing staff is tight over the summer, however, there are a few programs available that are being established over the next couple of weeks, i.e., Clinical Scholar Program, which is almost completely funded <ul style="list-style-type: none"> ○ Hoping to provide a break for senior nurses, but have them continue mentoring and sharing their valuable information with the younger nurses • Expect to see nursing students pop up over next few weeks 	
	<p><u>Action:</u></p> <ul style="list-style-type: none"> • Email Ms. Walker re EMS issues for follow up 	<p><u>By whom / when:</u></p> <ul style="list-style-type: none"> • All; Ongoing

	<ul style="list-style-type: none"> Forward change in clinic hours to papers and social media 	<ul style="list-style-type: none"> EA; This week
6.6	<p><u>Patient Experience Story:</u></p> <ul style="list-style-type: none"> Discover Week Student Video Patient story re non-invasive ventilation circulated; also shared at the Gala Noted great support of clinical staff Meeting routinely with Wingham and HPHA to discuss vulnerability of departments and staffing; July 1st weekend has been noted to be critical in Huron County <ul style="list-style-type: none"> Escalation of process can be made to OH in crisis situations 	
	<p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve the Other Reports as presented for the June 8th, 2023 MAC Meeting. CARRIED.</u></p>	
7	New Business	
7.1	<p><u>Credentialing: New Appointments & Reapplications:</u></p> <ul style="list-style-type: none"> Credentialing and Reappointment list circulated <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve the credentialing and reappointments list, as circulated on June 8th, 2023. CARRIED.</u></p>	
8	Education / FYI	
9	Adjournment / Next Meeting Regrets to alana.ross@amgh.ca	
	Date	Time
	September 14 th , 2023	8:00am
	Location	
	WebEx	
	<p><u>Motion to Adjourn Meeting</u></p> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To adjourn the June 8th, 2023 meeting at 9:12am. CARRIED.</u></p>	
Signature		
		
<p>_____</p> <p>Dr. Nelham, Committee Chair</p>		